

---

## Meeting Notes

---

Local Wellness Policy Steering Committee Meeting  
October 25, 2011  
5:30-7 p.m.  
DCPS Central Office

---

### Overview

DCPS has revised and updated the DCPS Local Wellness Policy (LWP), with the bringing it into alignment with the Healthy Schools Act and new federal requirements. The LWP Steering Committee of school administration and staff, parents and community experts guides DCPS in the development and implementation of the policy. The Steering Committee met monthly from April – June 2011 and will now meet quarterly. This was the first quarterly meeting of the LWP Steering Committee.

**Attendance:** one school-based staff member, six community experts, five DCPS Central Office staff, two OSSE staff

Issue	Comments
Welcome, Introductions, Updates	Laid out the plan for the meeting, which was to determine the role of the committee in assisting DCPS with the implementation of the new LWP, including designing training and technical assistance for schools.
Role of the Committee	Reviewed options for committee role. Members thanked for their work in revising LWP; survey to be sent to membership inquiring about level of involvement members would like to make to implement LWP with DCPS. Members discussed creating actionable goals and using the expertise of the membership to support schools with the LWP implementation. Committee to meet quarterly
Development of Training and Technical Assistance	Reviewed each section of the new LWP for new and existing policies that schools may need support, training on and technical assistance in order to successfully implement. Discussed how to best use members' knowledge and resources to support the schools and ensure full implementation of the LWP.

---

---

Next Steps	<p>Next meeting of Local Wellness Policy Steering Committee is <b>Tuesday, January 24, 2012, from 5:30-7:00 pm</b>, for those members who decide to continue participating through implementation.</p> <p>DCPS to develop implementation plan.</p> <p>For more information contact Sara Stahlberg at <a href="mailto:sara.stahlberg@dc.gov">sara.stahlberg@dc.gov</a>.</p>
------------	--